

EMERGENCY EVACUATION PROCEDURES

Administration, Library and Council Chamber Areas

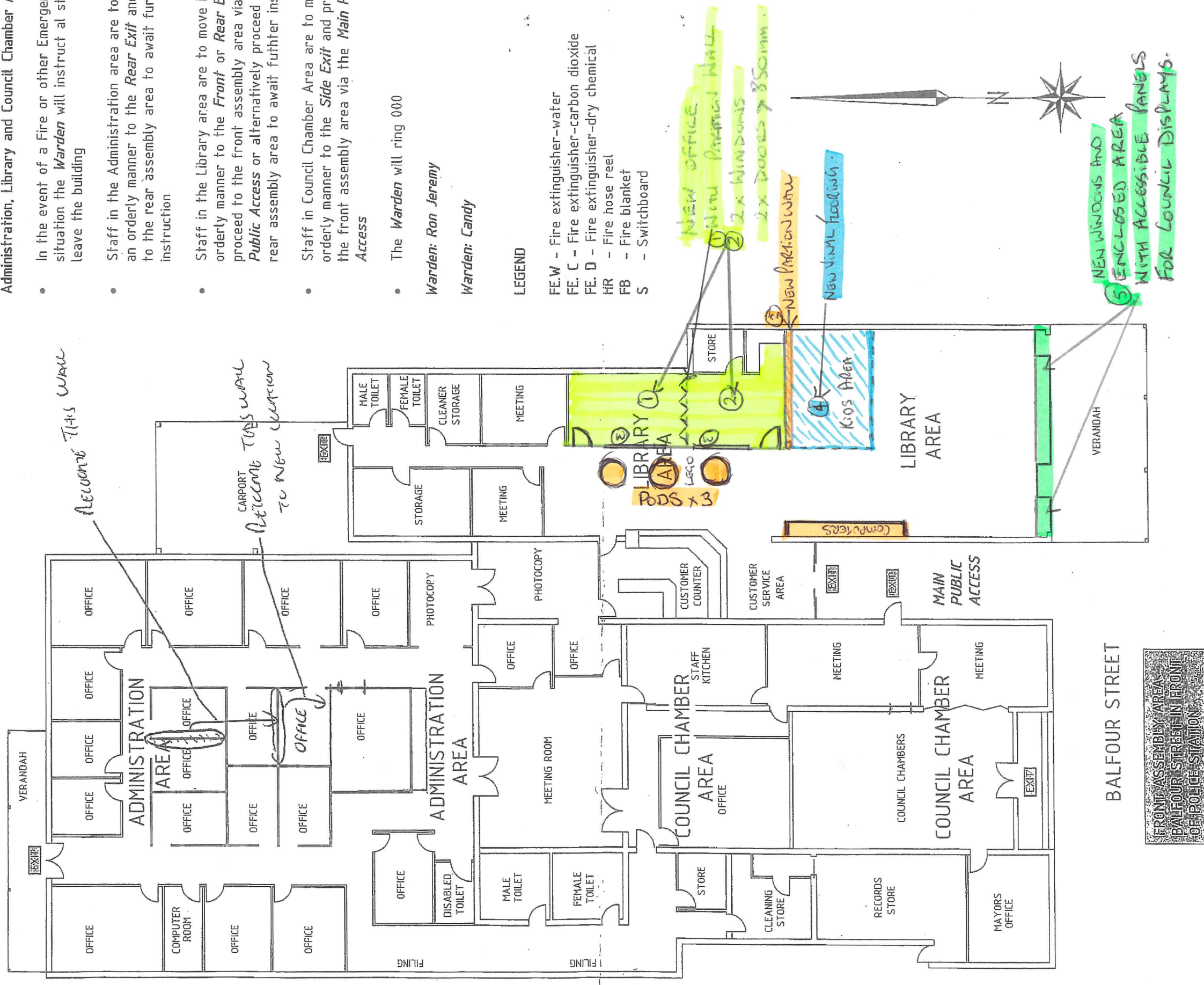
- In the event of a Fire or other Emergency situation the *Warden* will instruct al staff to leave the building
- Staff in the Administration area are to move in an orderly manner to the *Rear Exit* and proceed to the rear assembly area to await further instruction
- Staff in the Library area are to move in an orderly manner to the *Front* or *Rear Exit* and proceed to the front assembly area via the *Main Public Access* or alternatively proceed to the rear assembly area to await further instruction
- Staff in Council Chamber Area are to move in an orderly manner to the *Side Exit* and proceed to the front assembly area via the *Main Public Access*
- The *Warden* will ring 000

Warden: Ron Jeremy

Warden: Candy

LEGEND

FE.W - Fire extinguisher-water
FE.C - Fire extinguisher-carbon dioxide
FE.D - Fire extinguisher-dry chemical
HR - Fire hose reel
FB - Fire blanket
S - Switchboard



CULCAIRN OFFICE
EMERGENCY EVACUATION PLAN AND PROCEDURES

Greater Hume Shire